

KEY INFORMATION DOCUMENT

WHEN USING CIS SELF-EMPLOYED



This document sets out key information about your relationship with us and you as self-employed under CIS in your engagement, including details about pay, holiday entitlement and other benefits.

Further information can be found at <https://peoplegroupservices.com/agency/about-us/>

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 4566 5333 or through the ACAS helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

GENERAL INFORMATION

Your name:	Terry Hillier
Name of employment business:	Trax Resourcing Limited
Your employer:	Self-employed
Type of contract you will be engaged under:	A contract for services
Who will be responsible for paying you:	People Group Services Limited
How often you will be paid:	Weekly

PAY DETAILS ON THE FOLLOWING PAGE

1	Expected pay rate:	£898.00	A weekly gross payment of £898.00.
2	Intermediary fee:	£18.00	People CIS fee of £18.00.
3	Deductions from your pay required by law:	£176.00	CIS amount withheld at 20% from the remaining gross payment.
4	Any other deductions or costs from your wage (to include amounts or how they are calculated):	£0.00	My Wallet Benefits £0.00
5	Holiday entitlement and pay:	£0.00	None, as detailed in the employment right act 2025. As a self-employment individual it is advisable that you make your own provision for periods when you are not working, or are unable to work due to illness/incapacity or retirement.
6	Any fees for goods or services:	£0.00	
7	Additional benefits:	£0.00	

EXAMPLE PAY

	See Above	CIS Payment
Example gross payment:	1	£898.00
Intermediary fee:	3	£18.00
CIS amount withheld:	2	£176.00
Amount payable to you:	The amount you receive	£704.00